

**STATE OF HAWAII**  
**REQUEST FOR EXEMPTION FROM CHAPTER 103F, HRS**

To: Chief Procurement Officer

From: Health/ Communicable Disease/ Hansen's Disease

*Department/Division/Agency*

Pursuant to § 103F-101(a)(4), HRS, and Chapter 3-141, HAR, the Department requests a procurement exemption to purchase the following:

**Title and description of health and human service(s):**

Clinical and medical management services for Hansen's disease patients residing in Kalaupapa, Molokai. The University of Hawaii John A. Burns School of Medicine (JABSOM) staff will provide two weekly visits to Kalaupapa to provide the former Hansen's disease patients with outpatient clinical services, medical case management of on-going medical problems, taking consultation calls from nursing staff, and referrals and consultations with other community medical providers and specialists.

<b>Provider Name:</b> University Clinical Education Research Associates (UCERA)	<b>Total Contract Funds:</b> \$61,600	<b>Term of Contract:</b>
<b>Provider Address:</b> 677 Ala Moana Blvd., Suite 1025 Honolulu, Hawaii 96813	<b>Contract Funds per Year (as applicable):</b>  N/A	<b>From:</b> 4/1/04 <b>To:</b> 12/31/04 10-31-04 HS

**Explanation describing how procurement by competitive means is either not practicable or not advantageous to the State:**

The average age of the patient population in Kalaupapa is 74 years old with more than two thirds of the patient population Hawaiian or part-Hawaiian. All of the patients suffer from numerous handicapping conditions from Hansen's disease. These requirements demand an internal medicine or family practice physician who has expertise in geriatrics, Hansen's disease conditions and Hawaiian health.

At least five active and retired physicians who may have met the requirements were contacted to see if they were interested in providing the required services and all declined. The Department of Health personnel office indicated there was no list of applicants for the Hansen's Disease Physician position. Because of the difficulties in finding any interested candidates, as well as the urgency for continuous care and continuity of medical care, the UH School of Medicine (JABSOM) was contacted and expressed interest. Without other qualified applicants, procurement by competitive means is neither practical nor advantageous to the State.

**Details of the process or procedure to be followed in selecting the service provider to ensure maximum fair and open competition as practicable:**

The unique medical requirements of the Kalaupapa patient population demand that physician services have expertise in internal medicine, geriatrics, Hansen's disease and be sensitive to Hawaiian health issues. Although it appears that the JABSOM fulfills the requirements, an approved exemption will give the program time to release an RFP to insure all qualified candidates have an opportunity to provide the service. The program will also request another list of applicants for the Hansen's Disease Physician position toward the end of 2004 to keep all medical service options open.

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A description of the state agency's internal controls and approval requirements for the exempted procurement:

UCERA is the faculty practice plan for the University of Hawaii School of Medicine. If this exemption is approved, the branch will develop a contract that will be reviewed by the departmental contract specialist and the Attorney General's office prior to execution. Delivery of services according to the contract scopes of services will be monitored by the director of nursing services at the Kalaupapa care home. Invoices for services will be reviewed and reconciled by the branch's administrative officer prior to payment. Payment will only be authorized with his or his designee's signature. The DOH's fiscal office/pre-audit staff will also review the payment paper work for adherence to proper procedures.

A list of state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Dr. Linda Rosen  
Deputy Director, Department of Health

Mr. Michael Maruyama  
Program Manager, Hansen's Disease Branch

Mr. Baron Chan  
Public Health Administrative Officer

Direct questions to (name & position):

Michael Maruyama  
Program Manager

Phone number:


733-9831

e-mail address:

hdman@lava.net

This exemption should be considered for list of exemptions attached to Chapter 3-141, HAR: Yes ☐ No ☐

I certify that the information provided above is to the best of my knowledge, true and correct.

  
Department Head Signature

FEB - 6 2004

Date

Chiyome Leinaala Fukino, M.D.

Typed Name

Director of Health

Position Title

Chief Procurement Officer's Comments:

Approval is granted through October 31, 2004 to allow for a competitive procurement and execution of a contract.

Please ensure adherence to applicable administrative requirements.

☒ Approved

☐ Denied

  
Chief Procurement Officer

3/9/04  
Date

cc: Administrator  
State Procurement Office

LINDA LINGLE  
GOVERNOR OF HAWAII



CHIYOME L. FUKINO, M.D.  
DIRECTOR OF HEALTH

STATE OF HAWAII  
DEPARTMENT OF HEALTH  
P.O. Box 3378  
HONOLULU, HAWAII 96801-3378

In reply, please refer to:  
File:

February 19, 2004

TO: Mr. Aaron S. Fujioka, Administrator  
State Procurement Office  
Department of Accounting and General Services

FROM: *js* Chiyome Leinaala Fukino, M.D. *Chiyome Leinaala Fukino*  
Director of Health

SUBJECT: REQUEST FOR EXEMPTION FROM CHAPTER 103F FOR HANSEN'S  
DISEASE PHYSICIAN SERVICES THROUGH UNIVERSITY OF HAWAII

This letter is in response to Ms. Mara Smith's verbal request for additional information regarding our request for exemption from Chapter 103F, HRS for Hansen's disease physician services through the University of Hawaii School of Medicine and their contract agent, UCERA. Ms. Smith wants further clarification on why we wanted the exemption until December 31, 2004.

Granting the exemption until December 31, 2004, gives the Hansen's Disease Branch sufficient time to contract for the needed services through the State procurement process as mandated by Chapter 103F, HRS. The Branch does not anticipate the process taking longer than the requested exemption date of December 31, 2004.

Should you have any further questions, please call Mr. Michael Maruyama, Chief of the Hansen's Disease Branch, or Mr. Baron Chan, PHAO, at 733-9831.

STATE OF HAWAII  
STATE PROCUREMENT OFFICE  
ADMINISTRATION

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